

Planning Template: Communication Strategies

When planning for communication it is important to reflect on the purpose of the communication; what message are you trying to share or receive? Once you have identified the purpose, it will be easier to determine what type[s] of communication will support your identified outcome.

Communication	Planning for Action <i>Be specific when reflecting on and planning for communication.</i>
What is the purpose of this communication?	
What information am I trying to share?	
What information am I trying to gather?	
What communication tools are the best equipped to support me in my communication with this family?	

Communication	Planning for Action <i>Be specific when reflecting on and planning for communication.</i>
Do I need to provide the family with supportive communication tools to ensure we can communicate collaboratively?	
How will I record and use the information I have gathered?	