

## Minutes of the 113<sup>th</sup> fkaCS Annual General Meeting

Held on Wednesday 24<sup>th</sup> May 2023 - Commencing 4:30pm

### 1. Welcome and Apologies

The President, Ros Cornish, welcomed everyone to the 113<sup>th</sup> Annual General Meeting of fka Children's Services Inc. (fkaCS).

On behalf of the organisation and attendees, Melodie Davies (Executive Director fkaCS), acknowledged the traditional owners of the land on which we gather, the Wurundjeri Woi Wurrung people of the Kulin Nation and acknowledged that this land has never been ceded.

In her opening acknowledgements, the President acknowledged: Melodie Davies for her dedication, leadership and guidance of the organisation; the staff and team at FKA for the work they do; the Board for their strong focus on and support of good Governance; Robert Pisano (Accountant) for his support; the Department of Education and other agencies for their support of the organisation and consortium partners Semann & Slattery.

The President acknowledged and welcomed the Life Members of fkaCS and guest speakers Amal Abou-Eid, Dr Anne Kennedy and Associate Professor Brigid Jordan.

Apologies from Life Members Dr Priscilla Clark OAM, Denise Rundle and Penny Montgomery were noted. A list of attendees and apologies are attached to the minutes.

### 2. Minutes of 112<sup>th</sup> AGM held on 4<sup>th</sup> August 2022

a) The minutes of the 2022 Annual General Meeting held on 4<sup>th</sup> August 2022 were presented.

**Moved:** Vanessa Field

**Seconded:** Karla Coombs

*That the minutes of the 112<sup>th</sup> Annual General Meeting held on 4<sup>th</sup> August 2022 as circulated, be confirmed. CARRIED.*

### 3. Presentation of Annual Reports

#### a) Operational Report

The ED provided an overview of the fkaCS service delivery, programs and statistics, highlighting the following points:

- fkaCS still distributing a high proportion of resources through the MRC outreach program.
- The popular items in our resource centre
- fkaCS building and expanding existing story bags
- Participants are moving away from online support to more onsite face-to-face support
- Noted the reduction in Community Language Workers
- The Early Childhood Language Program – Quality Support Program, highlighting the work we do in this program and the success of the ECLP Forum

The ED acknowledged and thanked the partners fkaCS works with:



- The Department of Education
- Semann & Slattery and the Consortium

The ED concluded her presentation by acknowledging the Victorian State Government for the \$1.8b investment in Early Childhood Education and Care.

#### **b) Treasurer's Report**

The Treasurer, Rakhi Khanna spoke to the Financial Report which was included in the Annual Report and began by noting that 2022 was the first year since the Covid-19 pandemic that *fkaCS* programs were in full operation.

The Treasurer acknowledged the contribution of Robert Pisano, Principal Consultant, RFP Business Services and his support of *fkaCS*.

The Treasurer highlighted the income versus expenditure, noting that for the 12-month period, *fkaCS* earned income of \$3.34 million and incurred expenditure of \$3.1 million, which resulted in an annual net operating surplus of \$234k, crediting this to the team at *fkaCS* and the Board.

The Treasurer concluded her presentation by noting that the early childhood sector is showing the importance of *fkaCS* work.

**Moved:** Anne Kennedy

**Seconded:** Julie Brooks

*That the 113<sup>th</sup> Annual Report and Financial Statements for the year ending 31st December 2022 be received and adopted. CARRIED*

#### **4. Election of Board Members:**

##### **a) Determining the number of ordinary members of the Board that will hold office for 2023/24**

The President confirmed that the *fkaCS* Board of Management for 2023/24 will consist of:

- 4 office bearers
- 5 ordinary members

##### **b) Election of the Board Members for 2023/24**

The President informed the attendees that Jen Nicholls would be acting as the returning officer. The Returning Officer confirmed that as the number of nominations received is less than the number of vacancies on the *fkaCS* Board, all nominations were duly elected.

The President confirmed the continuing Board Members for 2023/24 are:

- Vanessa Field
- Julie Brooks
- Dr Wendy Roberts
- Karla Coombs
- Hodan Abi
- Rakhi Khanna

The President confirmed Board Members re-nominated for the 2023/24 election are:



- Roslyn Cornish
- Melinda Ackerman

The President updated the members that with regards to the pending vacancy the Board will seek to fill this via Expression of Interest and using a skills matrix.

**Moved:** Vanessa Field

**Seconded:** Helen Walker-Cook

*That the Board of Management for 2023/24 consist of 9 members, that being 4 office bearers and 5 ordinary members. CARRIED*

**5. Setting the Membership Fees for 2023/24**

The Board proposed a small increase to the membership fees for the year 2023/24, noting that there has been no fee increase since 2019.

**Moved:** Ros Cornish

**Seconded:** Karla Coombes

*That the proposed membership fees for 2023/24 are accepted. CARRIED.*

Proposed membership fees	2023/24
Student membership	\$60.00
Individual membership	\$90.00
Early and Middle Childhood Education and Care service	\$275.00
Multiple site operators (first 6 services)	\$1050.00
Additional sites (per site)	\$140.00
Other organisations (training institutions or other organisations that support children’s cultural and linguistic rights)	\$900.00

**6. Guest Speakers Amal Abou-Eid; Dr Anne Kennedy and Associate Professor Brigid Jordan.**

The President welcomed and introduced guest speakers Amal Abou-Eid, author of “*Why does mum wear a hijab?*” and other such stories; and Dr Anne Kennedy and Associate Professor Brigid Jordan from the Parkville Institute presenting *Changing children’s life trajectories: Research, evidence and practice.*

**CLOSING:** The President thanked everyone for their attendance and declared the meeting closed at 6.25pm.